

# Mr. Dittes's Research Guide

## Citing Sources:

Book: Author Last, First. Title of Book. PublishCity: Publisher, Date.

**Example:** Ayers, Katherine. North by Night: a story of the Underground Railroad. New York: Dell, 1998.

Book with Two Authors: 1Author Last, First, and 2Author First Last. Title of Book. PublishCity: Publisher, Date.

**Example:** Simkins, Francis Butler, and James W. Patton. *The Women of the Confederacy*. Richmond, Va: Garrett & Massie, 1971.

Web Site: Author Last, First. "Title." Name of Web Site.com. <www.complete\_address.com/right/here/nowOK> Date.

**Example:** "Tennessee Walking Horse" Britannica Online  
<<http://www.britannica.com/bps/topic/587375/Tennessee-walking-horse>> 2008

Speech: Lastname, Firstname. "Speech title." SponsoringOrganization. Site: City. date Month year.

**Example:** Long, Don. "Responding to Hendersonville's Needs." English 3 Class. Station Camp High School: Gallatin, TN: 18 January 2008.

Interview: Lastname, Firstname. Personal interview. day Month year.

**Example:** Durham, Walter. Personal Interview. 13 April 2008.

## Using End Notes

Each paragraph that uses researched facts should identify the source of those facts. Use the example below to guide your work. Be sure that end notes have just one word

- the last name of the author
- the first word of the title [where there is no author]
- the name of the publisher [where there are no authors and titles are the same]

**Example:** Gallatin was an important point of departure for escape slaves because it was close to highways headed north to Louisville. A "wanted" advertisement posted in a Louisville newspaper sought the return of a Sumner County slave named Jack Sweetwater (Bogert). He had escaped in 1804 and headed north, probably hiding in caves when he couldn't find a safe house (Tennessee). He probably headed north through Bowling Green. His master had last seen him crossing a creek near Bardstown (Bogert).

## Rubric for the Statistical Report

	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>Analysis</b>	A unique idea is expressed in the introduction and supported by statistics in the paper.	Statistics back up a thesis and clearly support the writer's ideas.	Statistics may be confusing because they disagree or are not fully explained in the paper.	Statistics are missing or they are irrelevant to what the writer wants to say.
<b>Research Elements</b>	The paper cites all works using proper MLA format. End notes are used appropriately and punctuated correctly.	All sources are identified in a works cited and through the use of end notes. There may be minor problems with MLA or punctuation.	Sources are not identified in MLA format. End notes are not provided for some important facts.	Works cited and end notes are missing from the paper.
<b>5-2s Outline</b>	Quotes, numbers, and specific names or instances fully support the readers ideas and feature sources.	Quotes, numbers and specifics are used regularly to support the thesis and identify sources.	Details are poorly thought out or vague. Sources are not used .	Details, a thesis or a conclusion is missing from the 5-2.
<b>Grammar</b>	There are no spelling or grammatical errors in the essay.	Only a few spelling or grammatical errors can be found.	The paper is difficult to understand because of the many spelling or grammar errors.	The paper is messy or illegible.
<b>Charts and Graphs</b>	Clear and appealing charts and graphs heighten the impact of the report.	Charts and graphs provide accurate information.	Charts and graphs rarely used effectively.	Charts & graphs are not used or they are presented in an incoherent or inaccurate manner.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**1<sup>st</sup> Draft due Friday, 9 May. Final Draft due Tuesday, 13 May.**